

**Reporting and fees payment for the selected students**  
**(After final allotment) under OJEE-2020 counselling**  
**Program: B.Tech. (Regular)**  
**(Bhubaneswar Campus)**

Congratulations for choosing Silicon Institute of Technology to build your professional career. To complete the admission process, please proceed according to the following instructions. The selected students can complete the admission process in following manner:

❖ **Off-line Reporting**

Report to the Institute between 25<sup>th</sup> November to 5<sup>th</sup> December 2020 during 9A.M.to 5P.M. If a candidate will not report during this period, his/her seat will be treated as a vacant seat against which admission will be confirmed for a new student in the waiting list.

1. Pay the part fees for Rs 50,000/- in the shape of DD in favour of “Silicon Institute of Technology” payable at Bhubaneswar. The part fees also can be paid through Debit card/Credit card at the time of physical reporting. The balance fees needs to be paid on or before 7<sup>th</sup> December by either DD or NEFT/online only. Cheques/Cash will not be entertained for fee payment. You are required to submit the documents as mentioned below at the time of reporting.

**Detailed procedure for balance fee payment**

2. The balance fee can be known by login to the Silicon ERP portal. Based on your option for hostel accommodation and category of admission (TFW/Non-TFW) during reporting, the dues for balance fees will be generated for your SIC No. (SIC No is a unique number for each student which is generated after our reporting process gets completed).The student/parent can login to our portal at <http://erp.silicon.ac.in/estcampus/with> username as their respective SIC No. and initial password as “password”. The system will prompt to change your password after the 1st login to the ERP portal. Balance fees have to be made on or before 7<sup>th</sup> December using following methods:

- **Online payment:** You may please login to Silicon ERP portal and pay your balance dues through debit card/credit card/net banking/UPI.
- **NEFT payment:** Please use the following account number for NEFT payment.

Beneficiary name: Silicon Institute of Technology

Account Number: SILTEC (Client Code) + SIC number. For example, if your SIC number is 20BCSA01, then account number is “SILTEC20BCSA01”

Bank Name : HDFC Bank.

Branch Name : Kanjurmarg, Mumbai. IFSC Code: HDFC0004989

- **Demand Draft:** DD in favour of "Silicon Institute of Technology" payable at Bhubaneswar.

❖ **Online Reporting (The candidate need not physically visit the institute for reporting)**

1. To complete the admission through the online process, login to online reporting portal by [clicking here](#) (**Online reporting closed**)
2. Read the instructions carefully before proceeding for online reporting, mentioned in the online reporting portal.
3. After completing the online reporting process, a confirmation SMS & email will be sent to your registered mobile number and email id.
4. Please read the mail and follow the instructions carefully.
5. Send the following documents by speed post/registered post to "Admissions office, Silicon Institute of Technology, Patia, Bhubaneswar-751024, Odisha" so as to reach us by 30<sup>th</sup> November 2020. Please write "Original SLC & Conduct certificates enclosed" at the top of the envelope. You can also submit the original documents at the admissions office before the due date.
  - i) Original school leaving certificate/transfer certificate
  - ii) Original conduct certificate
  - iii) One color passport size photograph
  - iv) Final allotment letter (To be downloaded from your OJEE login portal after final allotment result is published)
6. Please upload the scanned copy of the above documents along with the receipt of speed post/registered post as a proof in the link give in your payment confirmation e-mail.
7. The candidate need not report physically to the institute till the government allows conducting classes in off-line mode. All academic activities such as Orientation program/Induction program and regular classes will be conducted in online mode from 1<sup>st</sup> December 2020. The detailed schedule will be published in the website soon.

❖ **Documents Required During Reporting at the Institute (For off-line reporting candidates only)**

1	OJEE-2020 Final Allotment Letter (Will be published on 24 <sup>th</sup> November 2020 on OJEE portal)	Original
2	H.S.C / 10 <sup>th</sup> Certificate	Photocopy
3	H.S.C / 10 <sup>th</sup> Mark sheet	Photocopy
4	+2 / 12 <sup>th</sup> Certificate	Photocopy
5	+2 / 12 <sup>th</sup> Mark sheet	Photocopy
6	Conduct Certificate of the Institution last attended	Original
7	College Leaving Certificate/Transfer Certificate	Original

8	Colour Photographs (3 stamp Size)	Original
9	JEE (Main)/Special OJEE-2020 Rank Card	Photocopy
10	Blood Group Report	Photocopy
11	Identity Proof ( Aadhar card)	Photocopy

### ❖ Silicon facilitating education loan

Education loan facility is available from HDFC Bank & State Bank of India (SBI) for students fulfilling eligibility criteria as per bank norms under various schemes of Govt of Odisha and Union Government.

#### **Documents required for Education Loan:**

1. ID & Residence Proof of borrower & guarantor/co-applicant
2. Date of Birth Proof of borrower & co-applicant
3. Income Proof certificate
4. Salary slip & bank statement copy of last 6month of co-applicant
5. Income tax return copy of last 3 years of co-applicant
6. Pass certificate & mark sheet copy of 10<sup>th</sup> & 12<sup>th</sup>
7. Passport size photo–1no
8. Allotment letter copy
9. Bonafide certificate from college along with Fees structure

#### **For further information, you may please contact in below numbers**

- ✓ Manager, Education loan, HDFC Bank : 8984102344
- ✓ Branch Manager, S.B.I, Patia, Bhubaneswar : 9853261522

NB- Education loan is at the sole discretion of the concerned bank.

### ❖ Need Help?

For fees details please contact : 9338525089

For online-reporting related queries contact : 9338962344

For offline-reporting related queries contact : 9338792623